

Fall 2024 On-Campus Job Fair

LSU Student Union Ballroom | August 21, 2024 | Employer Check in: 11:45 a.m. | Career Fair: 1–3 p.m.

Policies and Guidelines

- Please review the LSU [Recruiting Policies and Guides](#).
- Please review the [Event Cancellation, No Show, Inclement Weather and Technology Policy](#).
- View top tips for recruitment success and how to [Broaden your Impact](#) on campus.
- The only event signage allowed is signage that fits on top of your 8 ft table. Signage that does not fit on top of your table will need to be removed, no exceptions. Personalized linens and giveaways are acceptable.
- Please note, there is NO ACCESS to power outlets in the ballroom.
- Departments will be placed on the floorplan in order of registration date/time.
- We do not need individual recruiter names in advance.
- Optional plastic table covers will be available, but many employers bring their own branded table covers.
- We encourage all employer representatives to be checked in by 12:30 p.m.

Check-In and Setup

Recruiter Check-In and Setup will begin at 11:45 a.m. Please allow ample time for parking and setting up prior to the start of the event. A check-in kiosk will be available upon arrival, and name tags will be printed on site.

Event Parking

Parking permits are not included in your event registration. Please utilize your university parking pass and park in your designated lot or carpool to the Union to attend. If you are an off-campus entity attending as a community service partner for work study, please see page 2 for directions and parking information.

Event Format

Job seekers, candidates looking to network, and candidates looking to discover opportunities in their intended career fields will be welcome to attend the event from 1–3 p.m. Please stay for the duration of the event in order to meet with the most candidates possible. Please be prepared to give students an overview of your department and overall student employment opportunities. Please be sure to spend time discussing your overall hiring process, including current/future needs and the hiring timeline if you've already posted your job.

For questions before the event date, please email Courtney Edwards at courtney@lsu.edu.

Community Service Partner for Work Study Directions and Parking

Event Location: [LSU Student Union](#)

Event Parking: [LSU Union Square Parking Garage.](#)

[View directions to the event parking.](#)



Image: Front of LSU Student Union

Once Inside Parking Structure:

Parking permits are not included in your event registration. Please utilize the metered parking upon arrival at the [LSU Union Square Parking Garage.](#)

- Once parked, look at the number of the spot you are parked in. You will need to enter space number into the pay station
- Locate the closest stairway or elevator to find the pay station
- **You must pay before you leave the parking structure**
- Enter parking space number and payment into the pay station
- A receipt will be printed once payment is accepted
- **Retain your receipt** as you may need it to add additional time at any pay station on campus

Directions to the LSU Student Union:

- Find closest stairway or elevator and exit at ground level
- The LSU Student Union is across Highland Road
- Please use the designated crosswalk at Highland Road and Veterans Drive
- The LSU Student Union Ballroom is on the second floor of the LSU Student Union
 - **Stairway Access:** Enter the LSU Student Union on the second level via the front stairwell. Continue straight through the Student Union’s center lobby. At the rear wall, turn right. The Ballroom entrance will be on your left.
 - **Elevator Access:** Enter the LSU Student Union on the first level via the Union Theater entrance on the front of the building, farthest from the parking garage. Upon entering the theater lobby, the elevators are to your left. Take the elevator to the second level. Exiting the elevator proceed through the front lobby to the main entrance. Turn right at the Information Desk and continue straight through the Student Union’s center lobby. At the rear wall, turn right. The Ballroom entrance will be on your left.



Image: Aerial photo of the LSU Parking Garage and surrounding roads.